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# EVM Management System (EMS)

**Version 2.0**

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*Office of the Chief Electoral Officer, West Bengal*

# Modules of EMS 2.0

## 1. USER MANAGEMENT

- ❖ Create Account and Assign Roles
- ❖ \*Role based Access Control

## 4. UNIT MANAGEMENT

- ❖ FLC
- ❖ 1<sup>st</sup> Randomization
- ❖ 2<sup>nd</sup> Randomization
- ❖ EP Mark/UnMark
- ❖ Physical Verification

## 3. ORDER MANAGEMENT

- ❖ Order Generation
- ❖ Order Allocation
- ❖ \*Route Optimization



## 6. EVM CONSUMABLES MANAGEMENT

- ❖ Stock Status
- ❖ Update Stock

## 8. EVM REPORTS MANAGEMENT

- ❖ User, WH, UNIT
- ❖ Order, Issue, Cons.

## 2. WAREHOUSE & STRONG ROOM MANAGEMENT

- ❖ Registration
- ❖ \*Inspection WH M/Q
- ❖ \*Geo-Tagging

## 5. ISSUE & REQUEST MANAGEMENT

- ❖ \*Automatic generation of FAQs

## 7. OTHER AGGREGATE SERVICES

- ❖ Dash Boards
- ❖ Vehicle Tracking
- ❖ Unit Traceability

# Major Functionality of EMS 2.0



## 1. User Management

- ❖ Role based Login
- ❖ Two Factor Authentication: OTP & Password
- ❖ Roles and Permissions (ECI Admin only)

## 2. Warehouse & Strong Room Management

- ❖ Warehouse & Strong Room Creation
- ❖ Inspection of Warehouse Monthly/Quarterly
- ❖ Geo Tagging

## 3. Order Management

- ❖ Create/Allocate Order for movement of EVM Units
- ❖ Provision to add Vehicle information
- ❖ Order Status
- ❖ Route Optimization

## 4. Unit Management

- ❖ Scheduling of FLC, Election, Randomization(1<sup>st</sup> & 2<sup>nd</sup> )
- ❖ FLC Preparedness, FLC Process, Randomization Normal (1<sup>st</sup>, 2<sup>nd</sup> ), Scan App
- ❖ EP Marking, Physical Verification

## 5. Issue & Request Management (Help Desk)

- ❖ Register of Issue & Request
- ❖ View/Address Issue & Request

## 6. EVM Consumables Management

- ❖ Viewing Stock Details
- ❖ Updating Stock Details

## 7. Other Aggregate Services

- ❖ Dashboards
- ❖ Global Search for units
- ❖ Reports
- ❖ Master List with configurable parameters
- ❖ Vehicle/Escort personnel Tracking

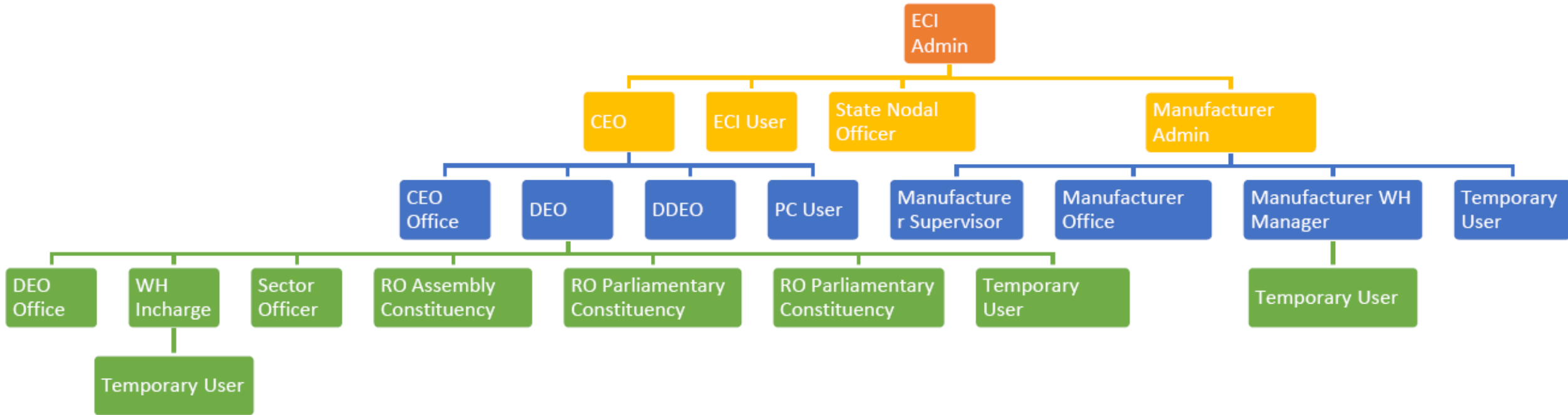
## 8. Reports

- ❖ User, Warehouse, Unit, Order, Consumables
- ❖ Issue Report



# **User Management**

# EMS Stakeholders



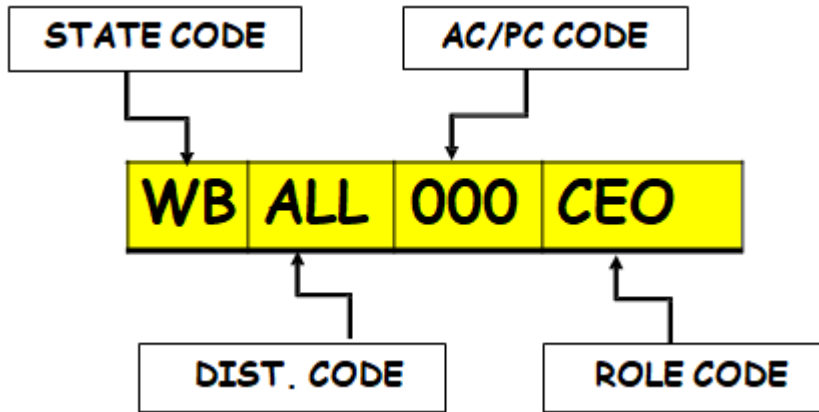
Role	Authority to Create / Modify Roles
CEO	CEO Office, DEO, DDEO, ROP
DEO	DEO Office, ROA, ARO, Sector Officer, Warehouse In Charge, Temporary User
WH-in Charge	Temporary User

# Roles and Hierarchy

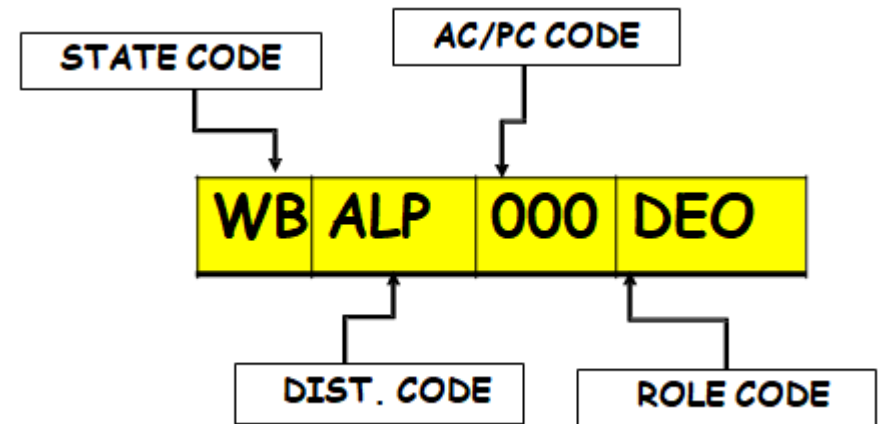
<b>ECI Admin</b>	<b>CEO</b>	<b>DEO</b>	<b>WH In-charge</b>	<b>Manufacturer Admin</b>	<b>Manufacturer WH Manager</b>
CEO	CEO Office	<b>DEO Office</b>	<b>Temporary User</b>	Manufacturer Supervisor	Temporary User
ECI User	DEO	<b>WH In-charge</b>		Manufacturer Office	
State Nodal Officer	DDEO	<b>Sector Officer</b>		Manufacturer WH Manager	
Manufacturer Admin	ROP	<b>ROA</b>			
		<b>ARO</b>			
		<b>Temporary User</b>			

# EMS User ID Formats

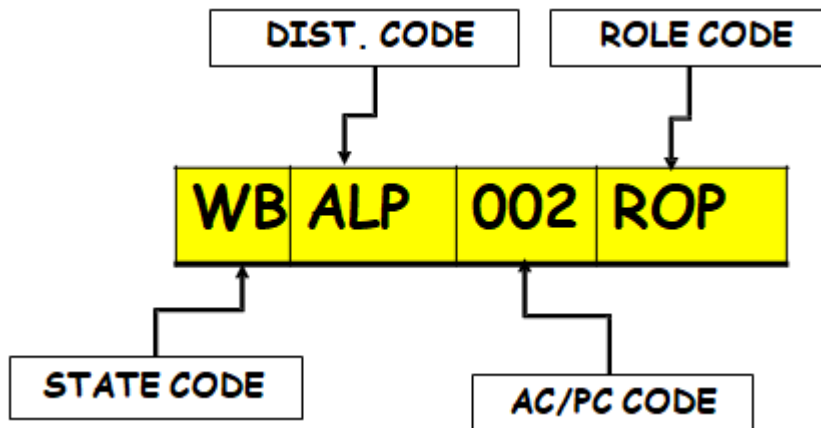
## CEO, West Bengal



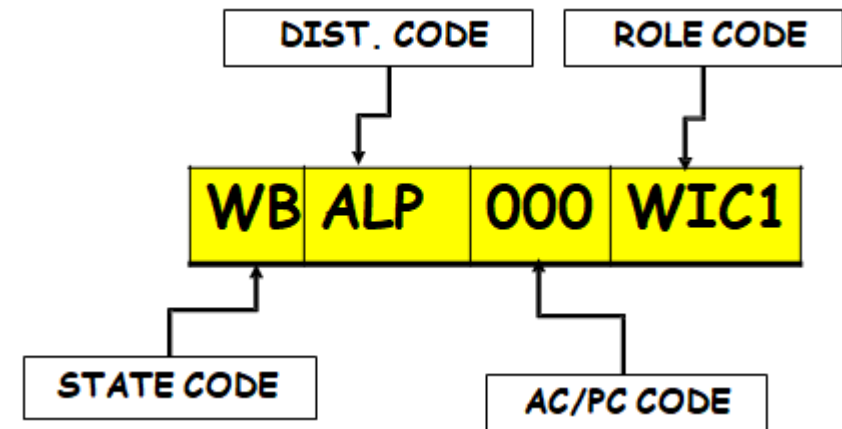
## DEO, Alipurduar, West Bengal



## RO, Alipurduar PC, West Bengal

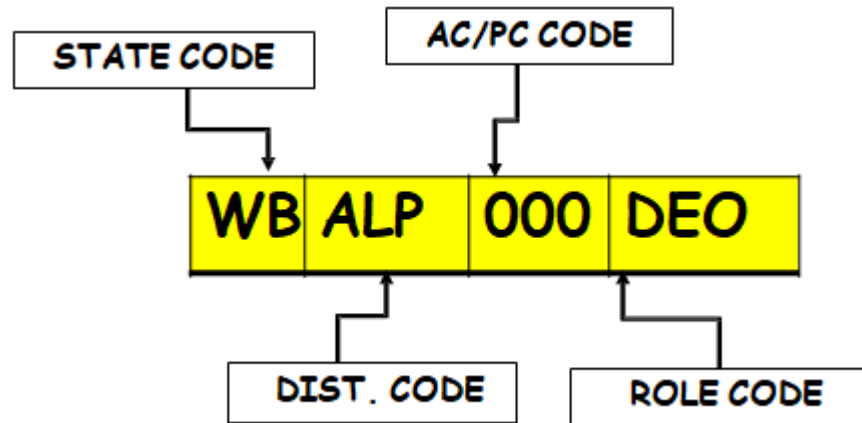


## Warehouse In Charge in Alipurduar, West Bengal



# District Codes

DEO, Alipurduar, West Bengal



**ALP**- Alipurduar

**BKR**- Bankura

**BRM**- Birbhum

**CBR**- Coochbehar

**DDP**- Dakshin Dinajpur

**DRJ**- Darjeeling

**HLY**- Hooghly

**HWH**- Howrah

**JGM**- Jhargram

**JPG**- Jalpaiguri

**KLN**- Kolkata North

**KLP**- Kalimpong

**KLS**- Kolkatta South

**MLD**- Malda

**MSD**- Murshidabad

**NAD**- Nadia

**NPG**- North 24-Parganas

**PAB**- Paschim Bardhaman

**PAM**- Pashchim Medinipur

**PRL**- Purulia

**PUB**- Purba Bardhaman


**PUM**- Purbo Medinipur

**SPG**- South 24-Parganas

**UDP**- Uttar Dinajpur

# Sign-In into EMS 2.0



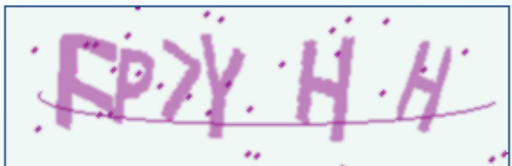

  
**EVM Management System**  
**Login**

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Mobile No / User Id:

**User Id can not be empty!**

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**Verify Captcha**

Enter Mobile No  
or User ID

Enter the Captcha

# Sign-In into EMS 2.0

The image illustrates the sign-in process for the EVM Management System (EMS 2.0). It is divided into two main sections:

- Left Section:** A graphic of the map of India with the Ashoka Chakra in the center. A hand is shown pointing to the chakra.
- Right Section:** The login interface for the EVM Management System. It features the system logo and the text "EVM Management System Login". The interface includes:
  - An "Enter OTP" input field with a "Resend OTP" link.
  - An "Enter password" input field with a "Forgot Password" link and a visibility toggle icon.
  - A "Verify OTP and Password" button.

Red arrows and boxes highlight the following steps in the login process:

- Enter the OTP:** Points to the OTP input field.
- Enter the Password:** Points to the password input field.
- Click to see the Password entered:** Points to the visibility toggle icon in the password field.

# Dashboard of EMS 2.0

State

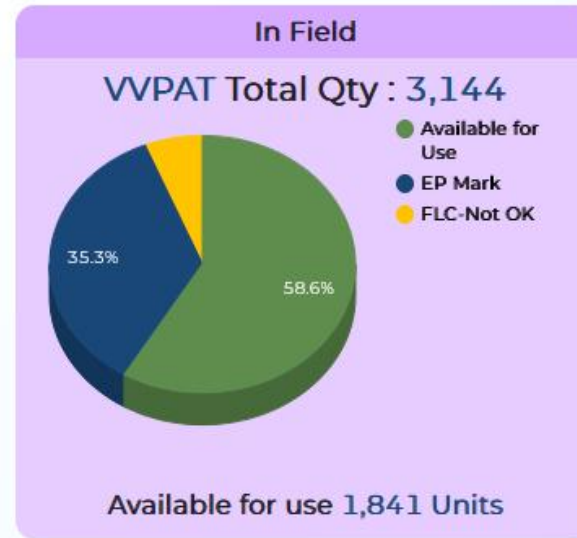
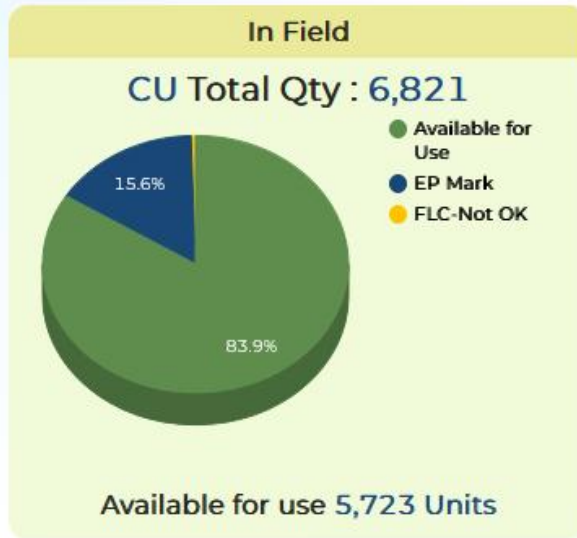
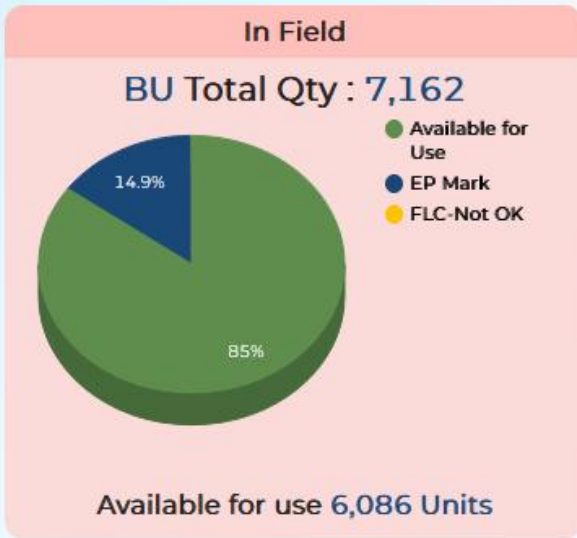
District

Manufacturer

Model

Status

View



**Notifications**

No data found



**Latest Order List**

Order ID	Quantity	Status
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# User Management

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The **User Management** Module consists of the 4 sub-Module

1. **Create User**

- ❖ All User Ids which will be accessing EMS application will be created from this page

2. **User List**

- ❖ All existing Users will be displayed on this page.
- ❖ Modification to any information of the user Ids can be done on this page.

3. **Change Password**

- ❖ Users can Modify their passwords from this page

4. **Roles and Responsibilities**

- ❖ Different Roles and their access can be controlled from this page

# Create User IDs using DEO Login

## DEO Office

User Management / Create User

\*Role: DEO Office | \*State: AP - Andhra Pradesh | \*District: VSP - Visakhapatnam

\*Name: Name | \*Email ID: Email | \*Address: Address

\*Mobile No.: Mobile No. | Alt No 1: Alt No. | Alt No 2: Alt No.

User Image: CHOOSE FILE No file chosen  
Only png,jpg,jpeg files are supported (Max Size 5MB)

Submit Close

## RO

User Management / Create User

\*Role: RO | \*State: AP - Andhra Pradesh | \*District: VSP - Visakhapatnam | \*AC/AS: 020 - Bhimil

\*Name: Name | \*Email ID: Email | \*Address: Address

\*Mobile No.: Mobile No. | Alt No 1: Alt No. | Alt No 2: Alt No.

User Image: CHOOSE FILE No file chosen  
Only png,jpg,jpeg files are supported (Max Size 5MB)

Submit Close

## ARO

User Management / Create User

\*Role: ARO | \*State: AP - Andhra Pradesh | \*District: VSP - Visakhapatnam | \*AC/AS: 021 - Visakhapatnam Ea...

\*Name: Name | \*Email ID: Email | \*Address: Address

\*Mobile No.: Mobile No. | Alt No 1: Alt No. | Alt No 2: Alt No.

User Image: CHOOSE FILE No file chosen  
Only png,jpg,jpeg files are supported (Max Size 5MB)

Submit Close

## Sector Officer

User Management / Create User

\*Role: Sector Officer | \*State: TS - Telangana | \*District: MCL - Mancherla | \*AC/AS: 004 - Mancherla

\*Name: Name | \*Email ID: Email | \*Address: Address

\*Mobile No.: Mobile No. | Alt No 1: Alt No. | Alt No 2: Alt No.

User Image: CHOOSE FILE No file chosen  
Only png,jpg,jpeg files are supported (Max Size 5MB)

Submit Close

# Create User IDs using DEO Login

## Warehouse In charge

User Management / Create User

\*Role: Warehouse Incharge | \*State: AP - Andhra Pradesh | \*District: VSP - Visakhapatnam

\*Name: Name | \*Email ID: Email | \*Address: Address

\*Mobile No.: Mobile No. | Alt No 1: Alt No. | Alt No 2: Alt No.

User Image: CHOOSE FILE | No file chosen  
Only png,jpg,jpeg files are supported (Max Size 5MB)

Submit Close

## Temporary User

User Management / Create User

\*Role: Temporary User | \*State: AP - Andhra Pradesh | \*District: VSP - Visakhapatnam | \*AC/AS: 022 - Visakhapatnam South

\*Name: Name | Email ID: Email | \*Address: Address

\*Mobile No.: Mobile No. | Alt No 1: Alt No. | Alt No 2: Alt No.

User Image: CHOOSE FILE | No file chosen  
Only png,jpg,jpeg files are supported (Max Size 5MB)

Submit Close

**Temp User can be created by  
Warehouse In Charge**

# Users List

भारत निर्वाचन आयोग  
Election Commission of India

PURNENDU KUMAR MAJI | DEO | Purbo Medinipur

## User Management / User List

Permanent  Temporary

COLUMNS FILTERS DENSITY EXPORT Search...

Profile	User ID	User Name	Mobile Number	Role	Address	Status	Creation Date	Created By	District	Actions
	WBPUM000WIC1	CHANCHAL MAJUMDER	8373063012	WIC		ACTIVE	2019-02-12...	INALL000ADM	Purbo Medinip...	
	WBPUM000WIC2	SUMANBISWAS	8373063021	WIC		ACTIVE	2019-02-12...	INALL000ADM	Purbo Medinip...	
	WBPUM000WIC3	ROHON GHOSH	9051380932	WIC		ACTIVE	2019-02-12...	INALL000ADM	Purbo Medinip...	
	WBPUM000WIC4	SAYAN CHAKRABORTY	9903031111	WIC		ACTIVE	2019-02-12...	INALL000ADM	Purbo Medinip...	

SUMMARY

### Summary Of Users

412 10 412 0

● Active Users ● On-line Users  
● In-active Users ● Off-line Users

Role	Active	In-active
WIC	4	0

Total Users : 422

# EDIT Users – Lock / Unlock

भारत निर्वाचन आयोग  
Election Commission of India

PURNENDU KUMAR MAJI | DEO | Purbo Medinipur

### Edit User Profile

**In-active**  **Active**      **Lock**  **Un-lock**

**User ID** WBPUM000WIC1      **Name** CHANCHAL MAJUMDER      **Email Address\*** evmpurba2019@gm

**Mobile Number\*** 8373063012      **Alt Contact 1**      **Alt Contact 2**

**Address**      **Pincode**

**Reset Password**      **Submit**      **Close**

Only jpg,png files are supported.

User ID WBPUM000WIC1  
Name CHANCHAL MAJUMDER  
Role Warehouse Incharge

❖ If wrong credentials are entered for 3 times, the user gets locked.

❖ Only Admin / Supervisor can unlock it.

❖ Lock will be for 1 hour. After that it will automatically be unlocked.



# **WH & SR Management**

# WH & SR Management Functionalities

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## 1. Create WH & SR

- ❖ User can create a new Warehouse & Strongrooms

## 2. View / Edit WH

- ❖ All created Warehouses will be displayed on this page.
- ❖ Modification can be done through this
- ❖ Unit count of a particular Warehouse ID will be displayed.

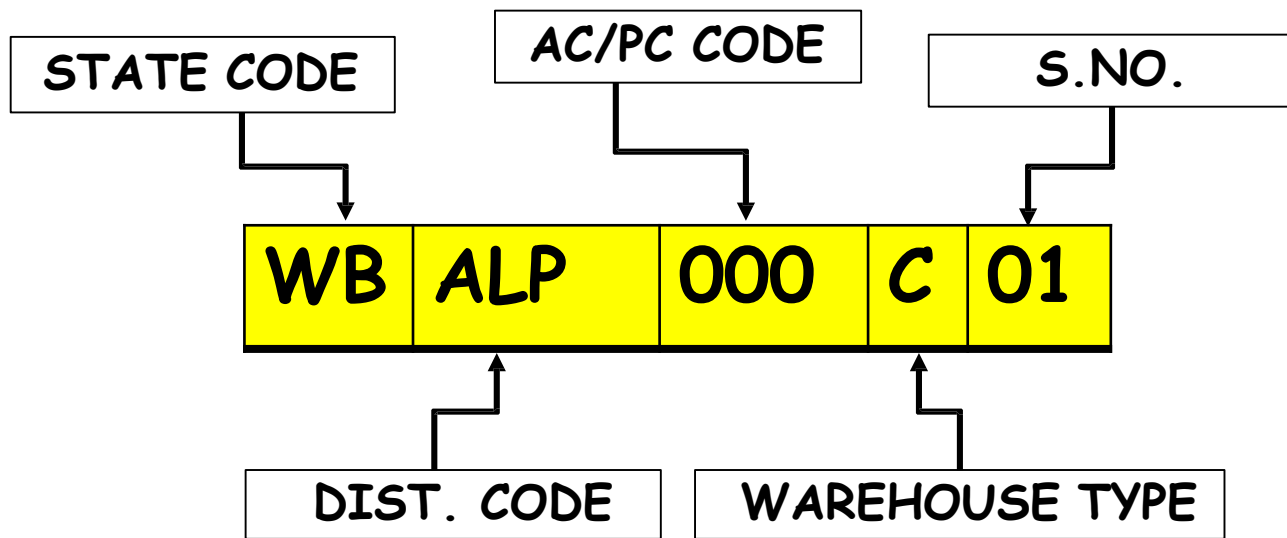
## 3. View / Edit SR

- ❖ All created Strong rooms will be displayed here.
- ❖ Modification can be done through this
- ❖ View the Details & Unit count of a particular Warehouse ID

## 4. Approval

- ❖ Only A & B type Warehouses will be displayed.
- ❖ Activation of warehouse can be done on this page

# Warehouse ID



## Warehouse Types

- ~~1. A : Warehouse National Reserve~~
- ~~2. B : Warehouse State Central~~
3. C : Warehouse-District
4. D : Strong Room-District
5. E : Strong Room-AC
6. F : Strong Room-AS(PC)
7. K : Warehouse-Non-Functional EVM
8. L : Strong Room-Reserve Units
9. M : Warehouse-T&A
10. N : Warehouse-Virtual
11. O : Strong Room-Virtual

# Create Warehouse

## WH & SR Management / Create Warehouse

\*Warehouse Type

Warehouse Type

\*Building Type

Building Type

\*State

\*District

--Select--

--Select--

\*Address

**A- Warehouse - National Reserve**

**B- Warehouse - State Central**

**C- Warehouse - District**

**M- Warehouse - T&A**

**D- Strong Room - District**

**E- Strong Room - AC**

**F- Strong Room - AS (PC)**

**L- Strong Room - Reserve Units Strong Room**

**N- Warehouse - Virtual**

**O- Strong Room - Virtual**

**K- Warehouse - Non Functional EVM**

**G- Government Building**

**O- Dedicated Building**

**P- Leased Building**

\*Longitude

Longitude\*

Longitude

longitude Range should be within -180 to +180

\*Warehouse Incharge

has a Double Lock

\*The warehouse has Seal

\*1st Key Holder

\*2nd Key Holder

2nd Key Holder

\*Name

\*Name

Name\*

\*Mobile No.

\*Mobile No.

Mobile No.\*

\*Designation

\*Designation

Designation\*

\*Email

\*Email

Email\*

Submit

Close

# View Warehouse List with Summary

## WH & SR Management / List of Warehouses

● Leased Govt. ● Leased Pvt. ● Dedicated

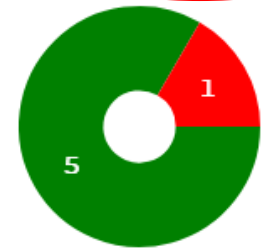
☰ COLUMNS ⚙ FILTERS ☰ DENSITY ⬇ EXPORT

Warehouse ID	Warehouse Type	Address	Status	Creation Date	Created By
● WBPUM000C01	Warehouse - District	SDO OFFICE CONTAI	Active	26-07-2016	WBSEDT345
● WBPUM000C02	Warehouse - District	SDO OFFICE EGRA	Active	26-07-2016	WBSEDT345
● WBPUM000C03	Warehouse - District	SDO OFFICE HALDIA	Active	26-07-2016	WBSEDT345
● WBPUM000C04	Warehouse - District	COURT COMPOUND TAML...	Active	26-07-2016	WBSEDT345
● WBPUM000K01	Warehouse - Non F...	EVM REPAIR ROOM COUR...	Active	05-11-2016	WBSEDT345
● WBPUM000M01	Warehouse - T&A	Tamluk Court Compound, ...	Inactive	20-03-2019	2696

### Warehouse Summary

Leased Pvt.

Leased Govt.



Dedicated

● Active  
● InActive

	A	I	TOTAL
● Leased Pvt.	0	0	0
● Leased Govt.	5	1	6
● Dedicated	0	0	0
All	5	1	6

# View Warehouse Details

WH & SR

WAREHOUSE IMAGE   WAREHOUSE DETAILS   WAREHOUSE UNIT COUNT



Available for Use - WBPUM000C01

Unit Model	Mfg. Year	CU Count	BU Count	VT Count	Total Count
M3	2018	871	1710	535	3116
Total		871	1710	535	3116

Close

UPLOAD

Close

SUMMARY

Search...

Inspecti... | Actions



# Modify Warehouse

## MODIFY WAREHOUSE - WBPUM000C01

Inactive  Active

### Warehouse Info.

**\*Warehouse Type**

Warehouse Type  
Warehouse - District

**\*Building Type**

Building Type  
G - Government Building

**State**

State  
West Bengal

**District**

District  
Purbo Medinipur

### Warehouse Info.

**\*Warehouse Incharge**

Warehouse Address

**\*Address**  
SDO OFFICE CONT

**\*Latitude**  
Latitude

**\*Longitude**  
Longitude

**\*Double Lock System**

Yes No

**\*The warehouse has Seal**

### 1st Key Holder

**\*1st Key Holder**

1st Key Holder

**Name**  
Warehouse Incharge

**Designation**  
Warehouse Incharge

**Mobile No.**  
8373063287

**Email ID**

### 2nd Key Holder

**\*2nd Key Holder**

2nd Key Holder

**Name**  
Warehouse Incharge

**Designation**  
Warehouse Incharge

**Mobile No.**  
8373063286

**Email ID**

SUBMIT

CLOSE

## WH & SR Manager

COLUMNS FILTERS DENSITY EXP

Warehouse ID	Warehouse Name
WBPUM000C01	W
WBPUM000C02	W
WBPUM000C03	W
WBPUM000C04	W
WBPUM000K01	W
WBPUM000M01	W

< > 1 < >

SUMMARY

Search...

Next Inspection	Actions

# Warehouse Inspection

## WH & SR Management / List of Warehouses

SUMMARY

● Leased Govt. ● Leased Pvt. ● Dedicated

☰ COLUMNS ⌵ FILTERS ≡ DENSITY ⬇️ EXPORT

🔍 Search...

### INSPECTED WAREHOUSE - WBPUM000C01

✕

PREVIOUS MONTH INSPECTION

PREVIOUS QUARTER INSPECTION

May 2023



INSPECTED  
HISTORY

Close

Warehouse ID	Warehouse Name	Location	Status	Created Date	Code	Actions
● WBPUM000C01	Warehouse - Non F...	EVM REPAIR ROOM COUR...	Active	05-11-2016	WBS EDT345	
● WBPUM000M01	Warehouse - T&A	Tamluk Court Compound, ...	Inactive	20-03-2019	2696	

# Strong Room















## WH & SR Management / List of StrongRooms

SUMMARY

● Leased Govt. ● Leased Pvt. ● Dedicated



||| COLUMNS FILTERS DENSITY EXPORT

Search...

Warehouse ID	Warehouse Type	Address	Status	Creation Date	Created By	Actions
● WBPUM000D...	Strong Room - District	DISTRICT STRONG ROOM COURT ...	Active	05-11-2016	WBSEDT345	 
● WBPUM203E01	Strong Room - AC	Tamluk Court Compound, Tamluk,...	Inactive	14-03-2019	2696	 
● WBPUM203L01	Strong Room - Reserve Units Stro...	Tamluk Court Compound, Tamluk,...	Inactive	26-03-2019	2696	 
● WBPUM204E01	Strong Room - AC	Tamluk Court Compound, Tamluk,...	Inactive	14-03-2019	2696	 
● WBPUM204L01	Strong Room - Reserve Units Stro...	Tamluk Court Compound, Tamluk,...	Inactive	26-03-2019	2696	 
● WBPUM205E01	Strong Room - AC	Tamluk court Compound ,Tamluk, ...	Inactive	14-03-2019	2696	 
● WBPUM205L01	Strong Room - Reserve Units Stro...	Tamluk Court Compound, Tamluk,...	Inactive	26-03-2019	2696	 

# Activate / Deactivate WH & SR Account

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- a. Login into the system as per [Sign-In](#) with DEO account.
- b. Navigate to View/Edit WH/SR -> Actions.
- c. Click on edit icon  to Edit Warehouse.
- d. Once you click on Edit icon  a modal page will be visible
- e. On clicking on Active/Inactive Toggle button a confirmation modal is going to pop-up
- f. On clicking on "Yes" button, so on so warehouse Id status is going to change from Active to Inactive and vice-versa.
- g. On Clicking on "No" button. Confirmation model is going to be close.



# **ORDER Management**

# Order Types

The user can place various types of orders. He can also modify, cancel and check the order status.

## Order Management Cases

- ❖ New / Repaired Units Order
- ❖ Inter State Order
- ❖ Intra State / Inter District Order
- ❖ Intra District Order
- ❖ Defective Order
- ❖ Merging of Defective Orders
- ❖ Order Modification
- ❖ Order Status : Active Orders
- ❖ Order Status : Completed Orders
- ❖ Order Approval
- ❖ Order Cancellation

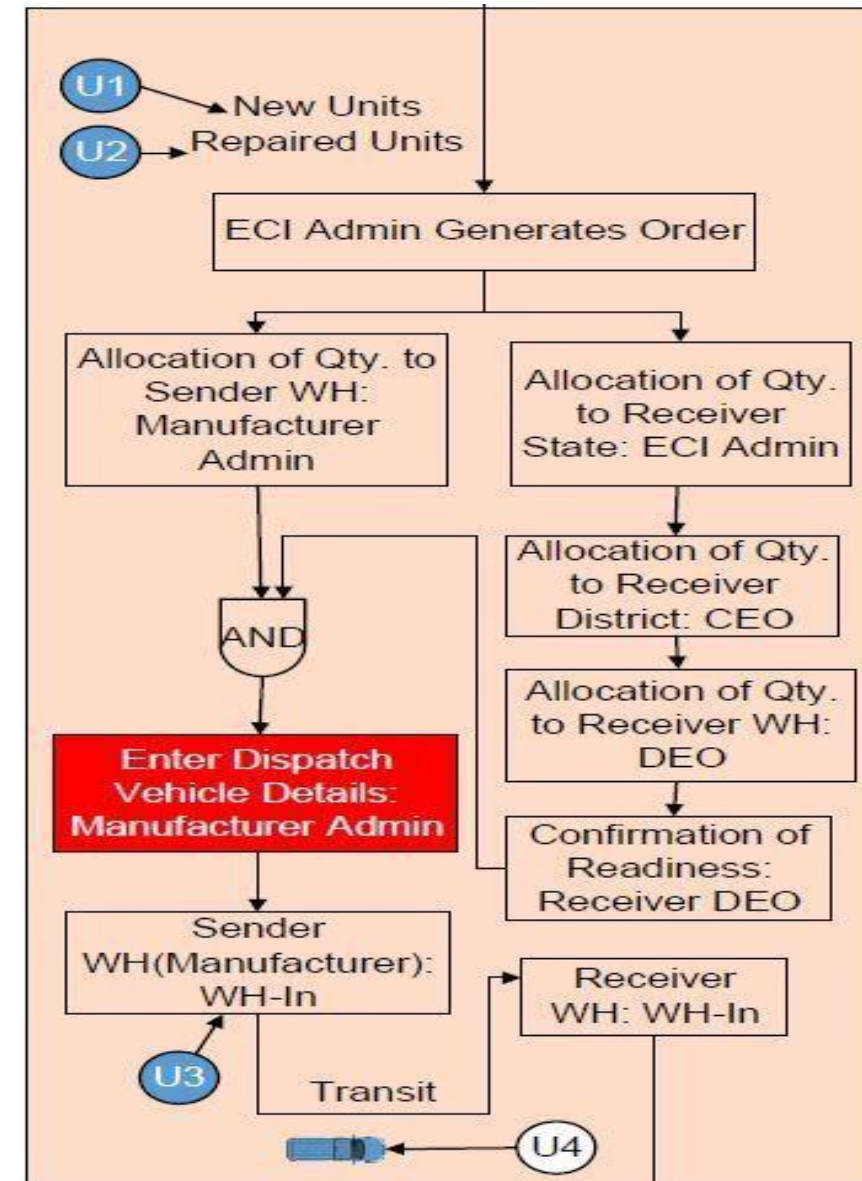
S.No	Role	Permitted	Remarks
1	New/Repaired Units Order	ECI Admin	
2	Inter State Transfer Order	ECI Admin	
3	Intra State/Inter District Order	CEO	
4	Intra District Order	DEO	Approval by CEO
5	Intra Factory Order	MF Admin	Approval by ECI Admin
6	Non-Functional EVM Repair Order	DEO	
7	Merging Of Non-Functional EVM Repair Order	CEO	
8	Stock Order	DEO	Approval by CEO & ECI Admin
9	Physical Verification	ECI	

# New / Repaired Units Order

New / Repaired Units from Manufacturer

Process:

- ❖ ECI Admin Generates the Order
- ❖ Receiver CEO Allocates the Order by selecting District to which the units have to go.
- ❖ Receiver DEO then allocates the Order by selecting Receiver Warehouse - where the Units will go
- ❖ Receiver CEO then gives confirmation of Readiness
- ❖ Sender Manufacturer Admin allocates Units and enter Dispatch **Vehicle Details**
- ❖ Receiver Warehouse In-Charge assigns Temp Users
- ❖ Sender Warehouse In-Charge also assigns Temp Users
- ❖ Sender Temp Users scans and allocates Units
- ❖ Receiver Temp Users scans and receives Units
- ❖ Both Sender and Receiver WH-In Charge will see the order completed.

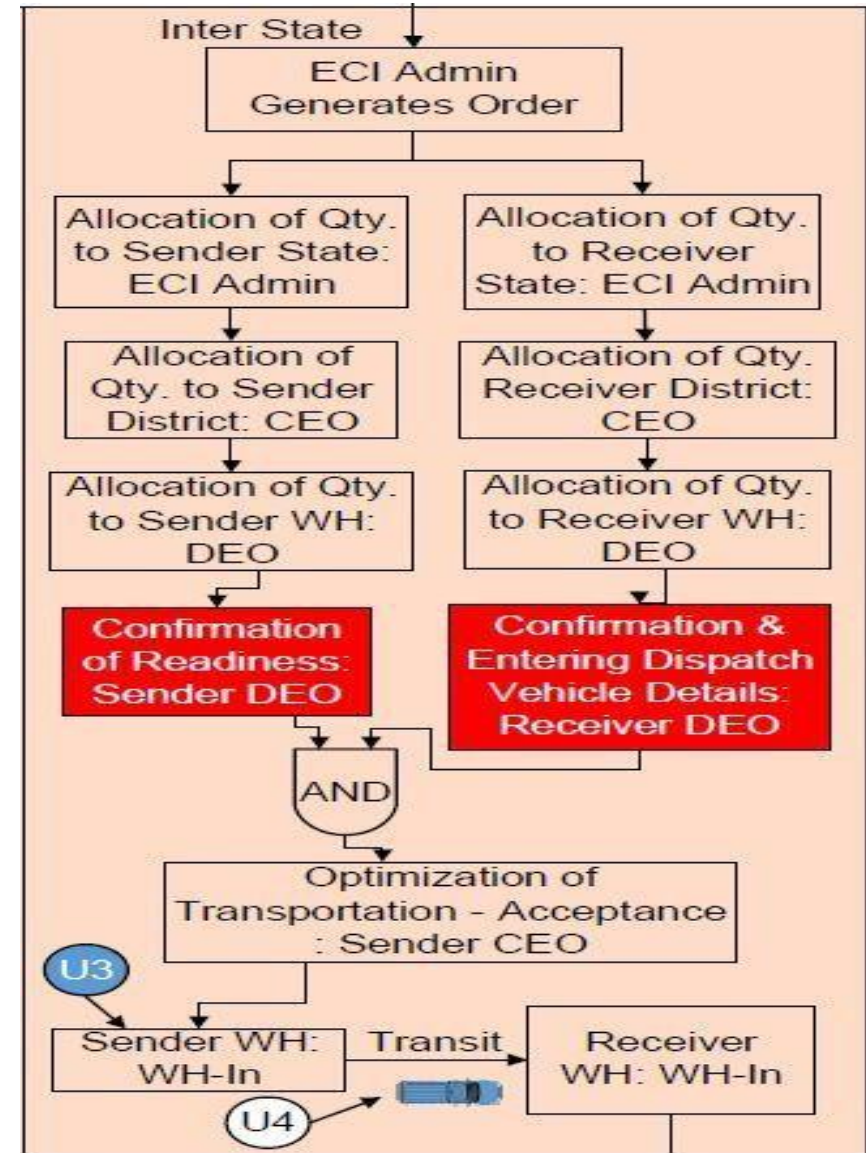


# Inter State Transfer Order

Units from One State to Another State

Process:

- ❖ ECI Admin Generates the Order
- ❖ Receiver CEO Allocates the Order by selecting District to which the units have to go.
- ❖ Sender CEO allocates the order to Sender District
- ❖ Receiver DEO then allocates the Order by selecting Receiver Warehouse - where the Units will go
- ❖ Sender DEO allocates the order to Sender WH
- ❖ Receiver DEO enters **Vehicle Details**
- ❖ Receiver Warehouse In-Charge assigns Temp Users
- ❖ Sender Warehouse In-Charge also assigns Temp Users
- ❖ Sender Temp Users scans and allocates Units through Mobile App
- ❖ Receiver Temp Users scans and receives Units through Mobile App
- ❖ Now the Order is complete



# Intra State / Inter District Order

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Units from One District to Another District in a State

**Process:**

- ❖ CEO generates the Order
- ❖ Receiver DEO then allocates the Order by selecting Receiver Warehouse - where the Units will go
- ❖ Sender DEO allocates the order to Sender WH
- ❖ Receiver Warehouse In-Charge assigns Temp Users
- ❖ Sender Warehouse In-Charge also assigns Temp Users
- ❖ Sender Temp Users scans and allocates Units through Mobile App
- ❖ Receiver Temp Users scans and receives Units through Mobile App
- ❖ Now the Order is complete

# Intra District Order

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Units from One Warehouse to Another Warehouse in the District

**Process:**

- ❖ DEO generates the Order
- ❖ Receiver Warehouse In-Charge assigns Temp Users
- ❖ Sender Warehouse In-Charge also assigns Temp Users
- ❖ Sender Temp Users scans and allocates Units through Mobile App
- ❖ Receiver Temp Users scans and receives Units through Mobile App
- ❖ Now the Order is complete

# Defective Order

---

## Defective Units to Manufacturer

### Process:

- ❖ DEO generates the Order - Type of order will be **Non-Functional Units**
- ❖ Sender DEO / **Warehouse In-Charge** also assigns Temp Users
- ❖ Receiver Manufacturer Warehouse In-Charge assigns Temp Users
- ❖ Sender Temp Users scans and allocates Units through Mobile App
- ❖ Receiver Temp Users scans and receives Units through Mobile App
- ❖ Now the Order is complete

# Order Modification & Cancellation

---

## Order Modification:

- ❖ Only ECI Admin has access to this feature
- ❖ User can increase, decrease or enter CU, BU, VVPAT unit requirement quantities against displayed quantities available. The quantities already received / dispatched against the specific order is also displayed.
- ❖ Users can also add or remove sending / receiving districts or warehouses

## Order Cancellation:

- ❖ ECI Admin, CEO, DEO can cancel Orders
- ❖ One Confirmation message will be displayed before final step

# Order Tracker

Order Track



# Order Management - Troubleshooting

---

- ❖ On preview, if any of the required fields are not entered, then a message will be displayed highlighting the field **"Please fill out this field"**.
- ❖ If the Form is not submitted, then contact to the Supervisor
- ❖ If the available units are not present, the contract Supervisor
- ❖ If data is not populated under the dropdown, then contact Supervisor
- ❖ If the session is logged out after 10 minutes, then login again
- ❖ If available units are showing negative values, then contact Supervisor
- ❖ If the previous data is present while scanning the units, then clear the cache



# **UNIT Management**

# Sub-Modules

---

1. Scheduling of FLC
2. FLC Process
3. T & A Selection and Allocation
4. Randomization (1<sup>st</sup>) Schedule
5. Randomization (1<sup>st</sup>)
6. Randomization (2<sup>nd</sup>) Schedule
7. Randomization (2<sup>nd</sup>)
8. First Supplementary Randomization
9. Second Supplementary Randomization
10. Randomization Rollback
11. Unit Replacement
12. EVM Physical Verification
13. Mark EP
14. Unmark EP
15. Block Unit
16. Unblock Unit
17. Change Status & Location
18. Destruction of Units

# FLC & Randomization Process

---

1. Tentative Election Schedule: By CEO

2. Uploading of FLC preparedness Certificate: By DEO

3. Scheduling of FLC : by CEO & FLC Process By DEO

---

1. Scheduling of Election: by ECI-ADM

2. Scheduling of First Randomization:By CEO

3. First Randomization Normal : By DEO

4. Scheduling of Second Randomization:By CEO

5. Second Randomization Normal: By RO

# FLC

1. CEO will log in and navigate to Create Tentative Election.

2. DEO will then submit FLC Preparedness Form with respect to that particular Tentative Election Reference ID. Unit Management -> FLC -> FLC Preparedness  
There will be one CHECKLIST with YES / NO option. Respective option is to be selected and finally to be submitted.

The screenshot displays a web-based form titled "FLC Preparedness Form". The form contains 15 numbered questions, each with a radio button for "Yes" and "No" (except for question 15, which has a text input field). The questions are:

- 7. Whether there is only one entry and exit point to the hall and guarded by armed police force round the clock?  Yes  No
- 8. Whether Door Frame Metal Detector are installed?  Yes  No
- 9. Whether arrangement for frisking has been made  Yes  No
- 10. Whether Identity Cards for entry into the FLC hall to the authorized officials/ Representatives of political parties have been issued by the 86°F Haze District Election Officer?  Yes  No
- 11. Whether arrangement of webcasting have been made?  Yes  No
- 12. Whether log book to record entry of every person has been kept at FLC hall?  Yes  No
- 13. Whether a separate log book (i.e. duty roster) to be maintained for armed police force deployed for FLC hall has been kept at FLC hall?  Yes  No
- 14. Whether all required registers and formats are ready and kept in FLC Hall?  Yes  No
- 15. Number of Armed Police Personnel in each shift ?

The interface includes a left sidebar with navigation icons and a right sidebar with an "Actions" menu. A "Submit" button is located at the bottom right of the form area.

# T & A Selection and Allocation

DEO will log in and create a T & A Order by navigating to the below mentioned navigation.

The screenshot shows the 'Unit Management / Training and Awareness' form in the VM 2.0 EVM Mgt System. The left navigation menu has 'Create T & A' highlighted. The form fields are as follows:

- BU:
- CU:
- VVPAT:
- \*FLC Scheduled Id:
- \*Start Date:
- \*End Date:
- Table with columns: AC Name, PS, Max Unit Can Mark(10% of PS), BU, CU, VVPAT.
- \*Handed Over to:
- \*Mobile No.:
- \*Designation:

DEO will fill in all the mandatory input fields and click on Submit to create a T & A Order

The screenshot shows the 'Unit Management / Training and Awareness' form with a success message overlay: 'ecodehub.in:8000 says Details Submitted successfully'. The form fields are filled with the following values:

- BU:
- CU:
- VVPAT:
- \*FLC Scheduled Id:
- \*Start Date:
- \*End Date:
- Table with columns: AC Name, PS, Max Unit Can Mark(10% of PS), BU, CU, VVPAT.
- \*Handed Over to:
- \*Mobile No.:
- \*Designation:

# 1<sup>st</sup> Randomization - Schedule

The scheduling of Randomization will be done in two steps,  
Firstly the **ECI Admin** will log in and schedule the actual election  
And after that the **CEO** will log in and schedule the first Randomization

The screenshot shows the EVM Mgt System 2.0 interface. The user is logged in as O.P.SAHANI | ADM | All India. The page title is "Election Schedule / Election Schedule". A "Create Election" button is visible in the top right. The table below lists election records:

Election Reference ID	Year Of Election	Election Date	Counting Date
ADM-SEL/GAC/TS/-/000/072024/01	2024	07/07/2024	21/07/2024
ADM-SEL/GAC/UP/-/000/042030/01	2030	01/04/2030	06/04/2030
ADM-SEL/GAC/TS/-/000/052023/08	2023	20/05/2023	25/05/2023
ADM-SEL/GAC/GJ/-/000/052023/07	2023	20/05/2023	25/05/2023
ADM-SEL/GAC/UP/-/000/052023/06	2023	13/05/2023	18/05/2023
ADM-SEL/GAC/CG/-/000/062023/03	2023	13/06/2023	18/06/2023
ADM-SEL/GAC/TS/-/000/012024/04	2024	01/01/2024	06/01/2024
ADM-SEL/GPC/UP/-/000/112023/02	2023	30/11/2023	05/12/2023

The table has a pagination bar at the bottom showing "1-10 of 25" and navigation arrows.

# 1<sup>st</sup> Randomization

Once the First Randomization is scheduled, the DEO will log in and navigate to the 1st Randomization List.

The screenshot displays the EVM Mgt System interface. The top header includes the logo 'VM 2.0 EVM Mgt System', the Election Commission of India logo, and the user profile 'SAMUEL PAUL N. | DEO | Ambedkar Nagar'. The main content area is titled 'Unit Management / 1st Randomization List' and features a table with the following data:

Election Type	Election Ref ID	Randomization Ref ID	Schedule Date	Schedule time	Actions
General AC	ADM-SEL/GAC/UP/-/000/042030/01	CEO-SRF/GAC/UP/AMB/000/042023/02	26-04-2023	16:04:00	[Download] [Calendar]
General AC	ADM-SEL/GAC/UP/-/000/052023/06	CEO-SRF/GAC/UP/AMB/000/042023/01	13-04-2023	20:04:00	[Download] [Calendar]
General PC	ADM-SEL/GPC/UP/-/000/112023/02	CEO-SRF/GPC/UP/AMB/000/032023/03	31-03-2023	19:05:00	[Download] [Calendar]
General AC	ADM-SEL/GAC/UP/-/000/032023/455	CEO-SRF/GAC/UP/AMB/000/032023/02	29-03-2023	17:05:00	[Download] [Calendar]
General AC	ADM-SEL/GAC/UP/-/000/032023/445	CEO-SRF/GAC/UP/AMB/000/032023/32	22-03-2023	15:04:00	[Download] [Calendar]

The interface also includes a sidebar menu with options like Dashboard, User Management, WH & SR Management, Order Management, Unit Management (with sub-items FLC, T & A, Randomization, Candidate Details, and View 1st Randomization List), Unit Replacement, Others, and Issue & Request. A search bar and table controls (Columns, Filters, Density, Export) are located above the table.

# 1<sup>st</sup> Randomization

DEO will click on the button under **Action** section for a particular scheduled first Randomization and 1st Randomization page will be opened.

1<sup>ST</sup> RANDOMIZATION

District Code : AMB - Ambedkar Nagar      Randomization Ref ID : CEO-SRF/GAC/UP/AMB/000/042023/02      Random Type : Normal

Election Type : General AC      Select AC/AS : 281

Total no. of Polling Stations (PS) : 2075

Available BU : 2851 - (Reserved : 37 %)      Available CU : 2879 - (Reserved : 38 %)      Available VVPAT : 2912 - (Reserved : 40 %)

AC Code	Total PS	BU			CU			VVPAT		
		Min. Req Qty	Reserve %	Total Allocated	Min. Req Qty	Reserve %	Total Allocated	Min. Req Qty	Reserve %	Total Allocated
281	386	386	10	424	386	10	424	386	10	424

Rows per page: 10      1-1 of 1

**Proceed**

Now the DEO will select the AC/AS, enter the reserve percentage and click on Proceed button

1<sup>ST</sup> RANDOMIZATION

District Code : AMB - Ambedkar Nagar      Randomization Ref ID : CEO-SRF/GAC/UP/AMB/000/042023/02      Random Type : Normal

Election Type : General AC      Select AC/AS : 281

Total no. of Polling Stations (PS) : 2075

Available BU : 2851 - (Reserved : 37 %)      Available CU : 2879 - (Reserved : 38 %)      Available VVPAT : 2912 - (Reserved : 40 %)

AC Code	Total PS	BU			CU			VVPAT		
		Min. Req Qty	Reserve %	Total Allocated	Min. Req Qty	Reserve %	Total Allocated	Min. Req Qty	Reserve %	Total Allocated
281	386	386	10	424	386	10	424	386	10	424

Rows per page: 10      1-1 of 1

**Proceed**

# Pre-requisites – 1<sup>st</sup> Randomization

Now the user will be navigated to the **First Randomization Prerequisites** page after passing the successful validation user will click on **OK** button.

The screenshot displays the Election Commission of India portal. The header includes the logo and name of the Election Commission of India, the user name 'SAMUEL PAUL N.', the role 'DEO', and the location 'Ambedkar Nagar'. The main heading is 'Unit Management / 1st Randomization'. A modal dialog box titled 'First Randomization Prerequisites' is open, listing the following prerequisites:

- AC Strong Room Not Available:** None
- Temporary User Not Assigned:** None
- First Randomization Already Done:** None
- First Randomization Allowed ACs:** 281

The dialog box has 'Close' and 'OK' buttons at the bottom. Below the dialog box, a 'Proceed' button is visible. The background shows a table with columns for 'Allocated' and '424', and a footer with 'Rows per page: 10' and '1-1 of 1'.

# 1<sup>st</sup> Randomization - Process

The Randomization process is shown below. First Randomization Process page will be opened successfully, and DEO can click on **Randomize/Re Randomize** button and then finally click on **Finalize** button

### First Randomization Process

Download Report×

Randomize Finalize Show All Show Round 1 Show Round 2

S No   AC Name	BU			CU			VWPAT		
	Round 1	Round 2	Round 3	Round 1	Round 2	Round 3	Round 1	Round 2	Round 3
No rows									

<< < > >> 0-0 of 0 < >

# 1<sup>st</sup> Randomization - Reports

Once the 1st Randomization report is finalized then the user can **download** the First randomization report by clicking on the download report button.

First Randomization Process Download Report X

Re Randomize Finalize Show All Hide First Round Hide Second Round

S No	AC Name	BU			CU			VPAT		
		Round 1	Round 2	Round 3	Round 1	Round 2	Round 3	Round 1	Round 2	Round 3
1	281-Akbarpur	BBUAB50786	BBUAB68066	BBUAB82468	BCUAA42724	BCUAA97453	BCUAA47759	BVTED18376	BVTEI01414	BVTEC04865
2	281-Akbarpur	BBUAB83681	BBUAB48915	BBUAB86401	BCUAA48116	BCUAA49749	BCUAA66343	BVTED18036	BVTEC01171	EVTEB17632
3	281-Akbarpur	BBUAB88199	BBUAB51271	BBUAB63228	BCUAA39228	BCUAA17322	BCUAA99798	BVTEB29334	BVTED13513	BVTED15889
4	281-Akbarpur	BBUAA65131	BBUAB13088	BBUAB76135	BCUAA89931	BCUAA40171	BCUAA96195	BVTED20302	BVTEB29312	BVTEI12085
5	281-Akbarpur	BBUAA32401	BBUAA25942	BBUAA31746	BCUAB14954	BCUAA38408	BCUAA68705	BVTAK50909	BVTEF96435	BVTED22208
6	281-Akbarpur	BBUAB83710	BBUAA18163	BBUAB24172	BCUAA91040	BCUAA99199	BCUAA63795	EVTEB85940	BVTAK50682	BVTEB29802
7	281-Akbarpur	BBUAB82229	BBUAB11302	BBUAA53851	BCUAA95875	BCUAA46011	BCUAB16279	BVTEH70684	BVTED22904	BVTEH98348
8	281-Akbarpur	BBUAB32426	BBUAB13006	BBUAA60621	BCUAB02868	BCUAA40177	BCUAA30470	BVTEC04421	BVTEH99726	BVTEH98334

<< < 1 2 3 4 5 ... 43 > >> 1-10 of 424 < >

# 1<sup>st</sup> Randomization - Finalize

Now the DEO will click on Finalize, then the confirmation pop-up will come to screen and DEO will click on OK.

First Randomization Process Download Report

Re Randomize Finalize Hide First Round Hide Second Round

Finalize ×  
Are you Sure ?  
Ok Cancel

BU				VWPAT						
S No	AC Name	Round 1	Round 2	Round 3	Round 1	Round 2	Round 3	Round 1	Round 2	Round 3
1	281-Akbarpur	BBUAB50786	BBUAB68066	BBUAB82468	BCUAA42724	BCUAA97453	BCUAA47759	BVTED18376	BVTEI01414	BVTEC04865
2	281-Akbarpur	BBUAB83681	BBUAB48915	BBUAB86401	BCUAA48116	BCUAA49749	BCUAA66343	BVTED18036	BVTEC01171	EVTEB17632
3	281-Akbarpur	BBUAB88199	BBUAB51271	BBUAB63228	BCUAA39228	BCUAA17322	BCUAA99798	BVTEB29334	BVTED13513	BVTED15889
4	281-Akbarpur	BBUAA65131	BBUAB13088	BBUAB76135	BCUAA89931	BCUAA40171	BCUAA96195	BVTED20302	BVTEB29312	BVTEI12085
5	281-Akbarpur	BBUAA32401	BBUAA25942	BBUAA31746	BCUAB14954	BCUAA38408	BCUAA68705	BVTAK50909	BVTEF96435	BVTED22208
6	281-Akbarpur	BBUAB83710	BBUAA18163	BBUAB24172	BCUAA91040	BCUAA99199	BCUAA63795	EVTEB85940	BVTAK50682	BVTEB29802
7	281-Akbarpur	BBUAB82229	BBUAB11302	BBUAA53851	BCUAA95875	BCUAA46011	BCUAB16279	BVTEH70684	BVTED22904	BVTEH98348
8	281-Akbarpur	BBUAB32426	BBUAB13006	BBUAA60621	BCUAB02868	BCUAA40177	BCUAA30470	BVTEC04421	BVTEH99726	BVTEH98334

1 2 3 4 5 ... 43 > 1-10 of 424

# 2<sup>nd</sup> Randomization

- ❖ Once the first randomization is completed then the CEO will log in and navigate to schedule randomization page and select the second randomization in the level.
- ❖ DEO will log in to enter the candidate details for second randomization.

The screenshot displays the 'Unit Management / Candidate' interface. At the top left is the Election Commission of India logo. The top right shows the user 'SAMUEL PAUL N.' with roles 'DEO' and 'Ambedkar Nagar', along with notification icons. A central modal box displays a success message: 'ecodehub.in:8000 says candidate detail added successfully' with an 'OK' button. The main form contains the following fields:

- \*Election Type: General AC (dropdown)
- \*AC: 281 - Akbarpur (dropdown)
- \*Candidate Count: 15 (input)
- \*State: UP - Uttar Pradesh (dropdown)
- \*PC: PC (dropdown)
- \*District: AMB - Ambedkar Nagar (dropdown)
- \*Election ID: ADM-SEL/GAC/UP/-/00... (dropdown)

A 'Submit' button is located below the form. Below the form is a table with columns: AC, PC, Count, and Remarks. The table is currently empty, showing 'No rows'. At the bottom right, there is a pagination indicator '0-0 of 0'.

# 2<sup>nd</sup> Randomization - Process

- ❖ The RO for that particular AC will sign in and navigate to the second randomization page using the navigation.
- ❖ User will click on the button under Action section for a specific scheduled randomization and the below depicted screen will be opened.

The screenshot displays the '2nd Randomization' interface. At the top left is the Election Commission of India logo. The user is logged in as PAWAN KUMAR JAISWAL, ROA, in Ambedkar Nagar. The page title is 'Unit Management / 2nd Randomization'. Below this, a summary section shows: District: AMB - Ambedkar Nagar, Randomization Ref ID: CEO-SRS/GAC/UP/AMB/281/052023/01, Random Type: Normal, Election Type: General AC, AC/AS Name: 281 - Akbarpur, No of Candidates: 15, Total PS: 386, and resource requirements for BU, CU, and VVPAT. Three buttons ('Show All', 'Show Round 1', 'Show Round 2') are present. Below is a table with columns for S No, PS, and BU/AC/AS details across three rounds. At the bottom are 'Randomize', 'Finalize Randomization', and 'Download Report' buttons.

← Unit Management / 2nd Randomization

2ND RANDOMIZATION

District: AMB - Ambedkar Nagar      Randomization Ref ID : CEO-SRS/GAC/UP/AMB/281/052023/01      Random Type : Normal

Election Type : General AC      AC/AS Name : 281 - Akbarpur      No of Candidates : 15

Total PS : 386

Min. Required / Available BU : 386/1213      Min. Required / Available CU :386/773      Min. Required / Available VVPAT : 386/682


Show All      Show Round 1      Show Round 2

S No	PS	BU			CU			VVPAT		
		Round 1	Round 2	Round 3	Round 1	Round 2	Round 3	Round 1	Round 2	Round 3
0-0 of 0										

Randomize      Finalize Randomization      Download Report

# 2<sup>nd</sup> Randomization - Reports

## ❖ Shows all three rounds of Randomizations

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Election Commission of India

PAWAN KUMAR JAISWAL | ROA | Ambedkar Nagar

### ← Unit Management / 2nd Randomization

2ND RANDOMIZATION

District: AMB - Ambedkar Nagar      Randomization Ref ID : CEO-SRS/GAC/UP/AMB/281/052023/01      Random Type :

Election Type : General AC      AC/AS Name : 281 - Akbarpur      No of Candidates : 15

Total PS : 386

Min. Required / Available BU : 386/1213      Min. Required / Available CU : 386/773      Min. Required / Available VVPAT : 386/682

[Show All](#)      [Hide First Round](#)      [Hide Second Round](#)

S No	PS	BU			CU			VVPAT		
		Round 1	Round 2	Round 3	Round 1	Round 2	Round 3	Round 1	Round 2	Round 3
3	111	BBUAC45329	BBUEI97953	BBUEM71866	BCUEI74530	BCUEH47671	BCUEG84230	BVTEE23168	BVTEB18122	BVTEA97911
4	112	BBUAC76252	BBUEK23009	BBUEK24002	BCUEI73805	BCUAC49521	BCUEI60264	BVTEB18415	BVTEE16707	BVTEB19376
5	113	BBUEJ57506	BBUEK25539	BBUEK10542	BCUEH50647	BCUEF76198	BCUAC90355	BVTEC60964	BVTEI46558	BVTEB19276
6	114	BBUEI94048	BBUEK23819	BBUEM77691	BCUEI71771	BCUEI03151	BCUEG34465	BVTEB19400	BVTEB19611	BVTEB18172

# Randomization Rollback

ECI Admin has an authority to Roll back the randomization, for which ECI Admin has to log in using the ECI Admin credentials and navigate to Randomization Roll back using the below mentioned navigation

The screenshot displays the ECI Admin interface. On the left, the navigation menu includes: Dashboard, User Management, WH & SR Management, Order Management, Unit Management, FLC, T & A, Randomization, **Randomization Roll Back** (highlighted), Others, Issue & Request, EVM Consumable Management, and Other Aggregate Services. The main content area shows the 'Randomization' section with filters for Type, State (ALL), and District (ALL). Below the filters, there are options for COLUMNS, FILTERS, DENSITY, and EXPORT, along with a search bar. A table header is visible with columns: Random Schedule ID, State Code, District Code, and Actions. The table body is empty, displaying 'No rows'. The bottom right corner shows pagination: 0-0 of 0.

# Unit Replacement


- ❖ This feature allows the user to replace the unit. DEO will log in and navigate to Unit Replacement using the below mentioned navigation
- ❖ DEO will fill in all mandatory appropriate details and click on Submit




The screenshot displays the 'Unit Management / Unit Replacement' interface. The left sidebar shows the user profile 'UPAMB000DEO' and a navigation menu with 'Unit Replacement' highlighted. The main form contains the following fields:

Election Type :	<input type="text" value="Election Type"/>	Election Ref Id :	<input type="text" value=""/>
Replacement Level :	<input type="text" value="Replacement Level"/>	Unit Type :	<input type="text" value="Unit Type"/>
Defective Type :	<input type="text" value="Defective Type"/>	Polling Station :	<input type="text" value="Polling Station"/>
Replace BU Unit :	<input type="text" value="Replaced Unit"/>	Defective Unit :	<input type="text" value="Defective Unit"/>
Replace VVPAT Unit :	<input type="text" value="Replaced VVPAT Unit"/>	Replace CU Unit :	<input type="text" value="Replaced CU Unit"/>

# Change Unit Status & Location

This feature facilitates the user to change the status of the units. DEO will log in for this.

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Election Commission of India

PURNENDU KUMAR MAJI | DEO | Purbo Medinipur   

## Unit Management / Change Unit Status


### Update Unit Status ✕


Unit ID : EBUAB60257 Warehouse ID : WBPUM000C04

Status

Warehouse List

Remarks

EBUAB61074 Available for Use WBPUM000C04 

EBUAB61559 Available for Use WBPUM000C04 

EBUAB61075 Available for Use WBPUM000C04 

# Other UNIT Managements

---


- ❖ **Mark EP** : Using this feature the **CEO** will be able to Mark unit as Election Petition.
- ❖ **Un-Mark EP** : Using this feature the **CEO** will be able to Un-Mark unit as Election Petition.
- ❖ **Block Units** : This feature allows **ECI Admin** to block units **when required**.
- ❖ **Un-Block Units** : This feature allows **ECI Admin** to un-block units which were blocked earlier.
- ❖ **Destruction of Units** : This feature allows **ECI Admin** to to destroy the units



# **Issue & Request**

# Register Issue / Request

## Register Issue/Request

To Sender:  

Type\*

Select

Application - APN

Level\*

Level

Select

- 1. Unit-UN
- 2. Warehouse-WH
- 3. AC-AC
- 4. District-District
- 5. State-ST
- Scanning - SCN
- Status Marking - STM
- Stock Entry - STE
- Strong Room/Warehouse - SRW
- Others - OTH
- User Related - USR

Subject\*

Subject

Description\*

Description

--Role--

- CEO
- DEO
- RTO
- ARO
- ADM
- MFA

--Role--

Copy To

Submit

# Request List



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PURNENDU KUMAR MAJI | DEO | Purbo Medinipur



High

0

Open

0

Close

0

Medium

0

Open

0

Close

0

Low

0

Open

0

Close

0

Search For Issue

Type

ALL

High

Medium

Low

Select An Issue To  
Take Action

or

Create an Issue



# **Consumables Management**

# List of Consumables

The following are the list of consumables among which the indelible ink may not be transferred between states:

S. No	Consumables	Shelf Life	Required % of Consumable Items on Total No of BU/ CU/ VVPAT	Name of Manufacturer
1	Power Pack for Control Units	5 Years	120%	BEL, ECIL
2	Power Pack for VVPATs	3 Years	130%	
3	Thermal Paper Rolls for VVPATs	2 Years	130%	
4	Green Paper Seal for CUs	5 Years	300%	ISP
5	Pink Paper Seal for BUs	5 Years	200%	
6	Pink Paper Seal for CUs	5 Years	150%	
7	Common Address Tags for BUs, CUs & VVPATs	5 Years	1600%	

S.NO	Consumables	Shelf Life	Required % of Consumable Items on Total No of PS	Name of Manufacturer
8	Indelible Ink	6 Months	250%	MPVL
9	Pink Paper Seal of BUs for sealing Mock Poll Slips of VVPATs	5 Years	250%	ISP

# Stock Details

## EVM Consumable Management

State UP-Uttar Pradesh

District ALL

India:



### Consumables Stock Summary

Check Availability in Other States/Districts

Assess your Requirements

Request

S.No	Consumables	Standard %	Standard Quantity	Available Quantity	Excess/Shortage	Action
1	BEL - Power Pack for Control Units	120	2,09,764	47,974	-1,61,790	✎🔒
2	BEL - Power Pack For VVPATs	130	2,27,244	47,974	-1,79,270	✎🔒
3	BEL - Thermal Paper Rolls For VVPATs	130	2,27,244	29,045	-1,98,199	✎🔒
4	Common Address Tags For BUs, CUs & VVPATs	1,300	22,72,439	47,974	-22,24,465	✎🔒
5	ECIL - Power Pack for Control Units	120	2,09,764	47,974	-1,61,790	✎🔒
6	ECIL - Power Pack For VVPATs	130	2,27,244	47,974	-1,79,270	✎🔒
7	ECIL - Thermal Paper Rolls For VVPATs	130	2,27,244	29,045	-1,98,199	✎🔒
8	Green Paper Seal For CUs	300	5,24,409	47,974	-4,76,435	✎🔒

EXPIRED CONSUMABLES

EXPIRING CONSUMABLES

- ❖ DEO User may **Request** consumables through this portal.
- ❖ Details of **Expired** consumable can be checked
- ❖ Details of consumables **Expiring** can also be viewed here.

- ❖ DEO will log in to the EMS portal and navigate EVM Consumable Management page to update Stock Details.
- ❖ Whenever, the stock is used, it is to be updated as **Consumed**.



# Expiring Consumables



## Consumables / Expiring Consumables

Select Date Range

07/06/2023



07/06/2028



Consumable	State	District	Item Number	Manufacture Date	Expiry Date	Qty	Remaining Shelf Life(days)
<input type="text" value="Consumables"/> <input type="text" value="ALL"/>							

No data found



# **Other Aggregate Services**

# Other Services

---

## 1. Global Search

- ❖ This feature is used to search the entire history of EVM Units
- ❖ **Current status** will display live status & to view entire life history, click on **View History**

## 2. View / Edit Master

## 3. FLC Status

- ❖ Check status of FLC with reports

## 4. Manufacturer Dashboard

- ❖ To be used by Manufacturer

## 5. Map

## 6. Tracking

- ❖ Personnel Registration - ESCORT & SMPRO : Details with mobile no are provided..
- ❖ Personnel Tracking - Driver / Escort tracking status is displayed here

# Global Search



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## Other Aggregate Services / Global Search

Unit S.No :

Current Status

View History

Enter the Unit Serial No:

Click on **Current Status** to view the live status

To view the entire life history of EVM unit click on **View History** button

# Tracking – Personnel Registration



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## Tracking / Personnel Registration

<b>*Name</b>	<input type="text" value="Name*"/>	ESCORT <input checked="" type="checkbox"/> SOF	<b>*Mobile No.</b>	<input type="text" value="Mobile No.*"/>
<b>*State</b>	<input type="text" value="State"/>	<b>*District</b>	<input type="text" value="District"/>	
<b>*IMEI</b>	<input type="text" value="IMEI*"/>	<input type="radio"/> Driver		
		<input type="radio"/> Escort		

Submit

Close

# Tracking – Personnel Tracking



## Tracking / Personnel Tracking

Role

--Select--

Driver

Escort

Status

Get Details

















	Name		Mobile No.
--	------	--	------------

No rows



# Reports

# Reports Menu

-  Dashboard
-  User Management >
-  WH & SR Management >
-  Order Management >
-  Unit Management >
-  Issue & Request >
-  EVM Consumable Manage... >
-  Other Aggregate Services >
-  **Reports** ▾
  -  User Reports
  -  Warehouse Reports
  -  Unit Reports
  -  Order Reports
  -  Issue Report
  -  Consumable Report
-  Admin Utilities >

View

Close

- **1-User Reports**
- **2-Warhehouse Report**
- **3-Unit Report**
- **4-Order Report**
- **5-Issue Report**
- **6-Consumables Report**

# User Reports



## Reports / User Management Reports

\*Report Type

Report Type

- Select Report
- 1.1.1- Login
- 1.1.2- Permanent
- 1.1.3- Temporary

State

District

District

Select District

Start Date

End Date

End Date

View

Close

# Warehouse Reports



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## Reports / Warehouse Management Reports

\*Report Type

Report Type

State

District

PUM - Purbo Me...

Select Report

- 4.1.1- Warehouse Stock Summary Report
- 4.1.7- WH Unit Stock Summary Report
- 4.1.9- Units Stock Report
- 4.2.0- Detailed Stock Report by Warehouse

View

Close

# Unit Management Reports



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## Reports / Unit Management

\*Report Type

\*State

\*Start Date

--Select Report Type--

- 3.6.1- AC/AS wise Commissioning Report
- 3.3.5- AC/AS Wise Non-Functional Units Report
- 3.8.2- After Poll Summary Report
- 3.11.7- Blocked Units Report
- 3.6.2- Commissioning - Daily Status Report
- 3.6.3- Commissioning - Overall Status Report
- 3.13.1- Commissioning Replacement Report
- 3.9.1- Counting Summary Report
- 3.4.3- Detailed First Randomization Report
- 3.11.2- Detailed Unit Status Stock Report
- 3.11.1- Detailed Unit Status Stock Report (Manufacturer)
- 3.11.4- Dispatched Units Report
- 3.7.1- Dispersal of Units Summary Report
- 3.3.6- District wise Non-Functional Units Report
- 3.10.1- Election Petition Summary Report
- 3.3.7- Election Wise Non-Functional Units Report
- 3.11.9- EP-Marked Units Report

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View

Close

# Order Management Reports



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## Reports / Order Management Reports

\*Report Type

Select Report

- 2.1.3- List of Intra state/Inter District Shifting Orders
- 2.1.4- List of Intra District Shifting Orders
- 2.1.5- List of Non-Functional Unit Shifting Orders
- 2.2.3- Intra state/Inter District Shifting Scanning Status Report
- 2.2.4- Intra District Shifting Scanning Status Report

Model

Order Status

Order Status

End Date

View

Close

---

**Thank You**

---

# Menu



WBPUM000DEO

- Dashboard
- User Management >
- WH & SR Management >
- Order Management >
- Unit Management >
- Issue & Request >
- EVM Consumable Manage... >
- Other Aggregate Services >
- Reports >
- Admin Utilities >

## User Management

- Create User
- User List
- Change Password

## WH & SR Management

- Create WH/SR
- View/Edit WH
- View/Edit SR
- Approval

## Order Management

- View PV
- Create Order
- Allocate Orders
- New/Repaired Stock Entry
- Stock Orders
- Active Orders
- Completed Orders

## Unit Management

- FLC >
- T & A >
- Randomization >
- Unit Replacement >
- Others >

## Issue & Request

- Register Issue/Request
- Requestlist

## EVM Consumable Manage...

- Stock Details
- Expired Consumables
- Expiring Consumables

## Other Aggregate Services

- Global Search
- View / Edit Master
- FLC Status
- Manufacturer dashboard
- Map
- Tracking >

## Reports

- User Reports
- Warehouse Reports
- Unit Reports
- Order Reports
- Issue Report
- Consumable Report